



DHANIRAJ SCHOOL

(GOVT. RECOGNISED - STATE BOARD, ENGLISH MEDIUM)

S.No. 206, Near Kaspate Vasti, Behind Anmol Residency, Kalewadi Chowk, Wakad, Pune 411 057 Ph. 020-29860022

ADMISSION FORM

Form No. : _____

Date : _____

Class : _____

Stick ID Size
Photograph Here

SECTION : Pre-Primary | Primary | Secondary

STUDENT'S DETAILS

Name : _____

In CAPITAL letters (Surname) _____ (Name) _____ (Middle Name) _____

Gender : Male / Female Nationality : _____ Religion : _____

Caste : _____ Category : _____ Sub-Caste : _____

Date of Birth : _____ In words : _____

Age as on 01/06/20 ____ : ____ Years ____ Months Place of Birth : _____

Mother Tongue : _____ Other languages spoken at home : _____

Name of previous school (If Attended) : _____ Class : _____

Student Aadhar Card No. : _____

Student Saral No. : _____

PARENTS/GUARDIAN'S DETAILS

Father's / Guardian's Name : _____ Qualification : _____

Mother's Name : _____ Qualification : _____

Postal Address : _____

Father's / Guardian's Occupation : _____ Mobile No. : _____

Mother's Occupation : _____ Mobile No. : _____

Father's Office No. : _____ Email : _____

Family's Annual Income : _____

Medical History (Specify health related problem, if any) : _____

Parent's / Guardian's Signature

FOR OFFICE USE ONLY

Admitted / Not admitted : _____

Remark : _____

G.R. No. : _____

Date : _____

Office In-charge

Headmistress

VERIFY FOLLOWING DOCUMENTS:

- Caste Certificate (true copy) as applicable to certain castes except from open categories.
- Birth Certificate (Original)
- Leaving Certificate (Original) from previous school attended.
- Proof of residence (Ration Card /Light Bill/ Telephone Bill/ Passport etc.)
- Transfer Letter (In case Mid-term admissions)
- Report Card showing successful completion of previous class.
- 2 copies of pass-port size photographs of students
- Parent's / Guardian's Photo ID

INSTRUCTIONS FOR PARENTS/GUARDIANS

While admitting your ward to our school, you must read following instruction sheet carefully and return the copy to us duly signed. Parents should abide by the following Rules and Regulations.

1. Every student must bring his/her Calendar every day. Parents should check and sign the Calendar every day.
2. Parents have to make the transport arrangements for their wards. If there is a mishap while travelling from home to school or from school to home, then school will not be responsible. They should see that their ward arrives in School at least 10 min. before the Assembly time. Strict action will be taken against late comers. Also if there is delay of more than 15 min. for taking the ward back home, the school shall not be responsible for him/her.
3. Parents must provide the school with correct mobile numbers and also inform about the changes (if any).
4. Parents should come and meet the School Representative, whenever they are called upon and extend their necessary co-operation.
5. Student must have 95% attendance. Otherwise he/she will not be allowed to appear for the Annual Exam.
6. Students should be neatly dressed and enter the campus only in proper school uniform at all times unless instructed otherwise. Uniform should always be washed, cleaned and ironed. Student ID card should be worn at all times while in school.
7. If there are any complaints or suggestions it should be informed to the school office. Any planning, modification, implementation or changes can be done by the school authorities.
8. Parent must ensure that the homework is completed on time by their wards
9. Parents should strictly avoid taking their children away from school during school hours for flimsy reasons. Parents should encourage their children to be present on the reopening day of each term and participate in all the school functions.
10. A letter, seeking permission, from parents is necessary for the student to avail leave.
11. Students should converse only in English inside the school campus.
12. Parents should pay the fees regularly and promptly as prescribed in stipulated time frame.
13. In case of late payment after the due date Rs. 10/- per day will be levied. (including Sunday, Bank holiday and the date of payment)
14. Rs. 100/- per challan copy will be levied towards duplicate challan
15. The bank will not accept the challan after the due date.
16. Fees once paid will not be refunded under any circumstances.
17. Kindly inform the school if the child has communicable and serious diseases like that of fits, allergy, any sort of attacks or likewise or any kind of psychiatric problems like mental trauma or depression or any other sort of problem. If in case of such illness or disorder as mentioned above, kindly communicate at time of admission itself or as and when it arises.

Information for Primary & Secondary Students

1. Boys should have close cut hair style. Girls should not have streaked hair and fancy hairstyles.
2. Students are not allowed to leave the school premises during the school hours without prior permission from the head of the institution.
3. No explosives, electronic gadgets or expensive articles will be allowed in school. CD/pen drive may be brought only if they have been asked by any teacher.
4. Disrespect to the teachers, school authorities and school property should be avoided.

Information for Play Group Students

1. Do not send your child to school if he or she is suffering from any infectious disease.
2. Parents are expected to go through the diary carefully and sign the diary daily.
3. The name, class and section of the child should be clearly marked on all belongings of the child eg. Sweater, lunch box, water bottle etc. the school will not be responsible for lost materials.

Only after careful thinking, I read, understood, and agree to abide by all the above rules. I have admitted my ward to this school and will co-operate with you on all your above instructions.

Name of the Student : _____ Class : _____

Name of Father : _____ Signature : _____

Name of Mother : _____ Signature : _____

Name of Guardian : _____ Signature : _____